

# Decisions taken by the Cabinet on 14 September 2023



Lewes District Council

## Notice dated: 14 September 2023

Issued to the chairman, members of the Policy and Performance Advisory Committee and other Councillors for information.

**Key decisions will be implemented after the expiry of 3 working days from the date of this notice unless “called-in” under the provisions of the council’s policy and performance advisory procedure rules (see end of document for call-in procedure) or implemented sooner by reason of urgency.**

Please refer to the relevant cabinet agenda and reports when reading this notice. The minutes of the meeting of the cabinet containing a full record of the proceedings will be published in due course. To view on-line follow this link to the relevant pages on the council’s website:- <https://democracy.lewes-eastbourne.gov.uk/mgCommitteeDetails.aspx?ID=417>

## **DECISIONS:**

<b>Item No</b>	<b>Matter:</b>	<b>Decision:</b>	<b>Reasons for decision:</b>
<b>9</b>	Cost of Living Update	<b>(Non-key decision):</b>  (1) To note the initiatives undertaken to date in response to the cost-of-living crisis.  (2) To agree that the coordination of cost-of-living responses and dedicated role continue for a further year.  (3) To agree a one-off grant of £20,000 for Lewes District Citizens Advice to support the continuation of specialist UC advice.	To enable the Council, in partnership with local organisations, to continue an effective and holistic cost-of-living response, helping residents as the crisis continues to impact negatively on households.

10	Revenue & Capital Financial Monitoring Report Quarter 1 2023-24	<p><b>(Non-key decision):</b></p> <p>(1) To note the forecast outturn position for 2023-24 and associated risks.</p> <p>(2) To delegate authority to the Director of Finance and Performance and the portfolio holder for finance to apply any budget virements required to effectively manage the overall budget.</p> <p>(3) To note appendices 1 and 2 to the report.</p>	To update members on the financial position of the Council and ensure that the Authority complies with its financial regulations.
11	Portfolio progress and performance report quarter 1 - 2023-2024	<p><b>(Non-key decision):</b></p> <p>To note progress and performance for quarter 1 2023/24.</p>	To enable Cabinet members to consider specific aspects of the Council's progress and performance.
12	Community Wealth Building Action Plan update	<p><b>(Non-key decision):</b></p> <p>(1) To note the progress made in delivering Community Wealth Building and to agree the new Delivery Plan set out at Appendix 1 to the report.</p> <p>(2) To note Lewes District Council's application to join the Co-operative Councils Innovation Network.</p>	<p>(1) The Council is committed to developing a Community Wealth Building approach as part of the Corporate Plan adopted in February 2020. This report is the annual update on this work to the Cabinet.</p> <p>(2) Joining the Co-operative Councils Innovation Network would enable sharing of best practice on issues relevant to our community wealth building delivery plan.</p>

13	Business support for Lewes District	<p><b>(Non-key decision):</b></p> <p>(1) To continue to fund a business start-up programme to support local pre-start and early-stage enterprises with specialist provision built-in to a) help entrepreneurs understand what a socially productive business is, and b) support those wanting to pursue a social enterprise model.</p> <p>(2) To approve a new budget of up to £105,000 for a 3-year period from April 2024, and invite suppliers to tender for the contract. The award will be subject to adoption of the final 24/25 budget and Medium Term Financial Strategy.</p> <p>(3) To approve the renaming of the 'LEAP business start-up programme' to 'Lewes District start-up programme'.</p>	<p>(1) There is continued demand for specialist and intensive start-up support.</p> <p>(2) With the current contract coming to an end, it is an opportunity to revisit the design and frequency of the start-up programme to ensure it aligns with local Community Wealth Building (CWB) plural ownership priorities and to maximise value for money for the Council and outcomes.</p> <p>(3) Renaming the programme will reduce associated marketing resources and risks with the LEAP brand and confusion on the omission of apprenticeship support.</p>
14	Funding Simplification Pathfinder Pilot	<p><b>(Key decision):</b></p> <p>(1) To approve the content of the Council's Investment Plan (copy attached to the report) and authorise submission of the document to DLUHC by 15th September deadline.</p> <p>(2) To delegate authority to the Director of Regeneration and Planning, in consultation with the Director of Finance and Performance (S151 Officer) and the Lead Member for Finance, Assets and Community Wealth Building to take all necessary actions to progress the Pathfinder Pilot and to implement the Investment Plan, including determining the terms of, and authorising the execution of, all necessary documentation.</p>	<p>The Pilot will provide the Council with the flexibilities to deliver effectively in line with local priorities and reduce the administrative burdens of agreeing any minor changes.</p>

<p>15</p>	<p>Robinson Road Depot - Capital Development Project Update</p>	<p><b>(Key decision):</b></p> <p>(1) To note the progress of the Robinson Road waste and recycling depot capital development project, including the proposed Preferred Option showing at Appendix 1 to the report.</p> <p>(2) To delegate authority to the Director of Regeneration and Planning, in consultation with the Director of Finance and Performance (S151 Officer), Lead Member for Finance, Assets and Community Wealth Building, and Lead Member for Neighbourhood Wellbeing, to carry out all necessary actions to facilitate the project within the capacity of the existing General Fund capital budget allocation of £5m including finalising the Preferred Option, financing, feasibility, planning, development, award of contract(s), and determining the terms of, and authorising the execution of, all necessary documentation.</p> <p>(3) To approve the lease of land at Lewes Road, Newhaven as part of the project proposals in line with the key terms outlined at Appendix 2 (Exempt), subject to such variations that may be agreed in the course of negotiations and to delegate authority to the Director of Regeneration and Planning, in consultation with the Director of Finance and Performance (S151 Officer) and Lead Member for Finance, Assets and Community Wealth Building, to carry out all necessary actions to conclude that lease and any ancillary documentation including determining the terms of, and authorising the execution of, all necessary documentation.</p>	<p>(1) To provide Cabinet with an update on the Robinson Road waste and recycling depot capital development project.</p> <p>(2) To enable key decisions to be taken in relation to land / assets required to support the scheme proposals and to meet the future needs of the waste and recycling service.</p>
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## Call-in procedure

Call-in is the procedure whereby a decision of the Cabinet, the Leader or a portfolio holder, or a member or officer with delegated authority (an executive decision), taken but not implemented, may be examined by the Policy and Performance Advisory Committee prior to implementation.

Any Councillor is entitled to submit a request by email setting out the reason why he/she wishes any such decision to be called in by the Policy and Performance Advisory Committee for consideration by a Call-In Panel. The request must be submitted to Democratic Services within three working days of the date of this notice.

Should any request by a councillor be submitted, the Cabinet Officer will then email all members of the Policy and Performance Advisory Committee, advising them of the request for a review.

Members of the Policy and Performance Advisory Committee must decide within two working days if they support the request and if they do, they should email a response to the Committee and Civic Services Manager accordingly. If at least six members of the Committee are in favour of calling in the decision the Chair of the Policy and Performance Advisory Committee will call a Call-In Panel of the Committee within five working days where possible. The number of councillors to serve on a Panel (which shall be politically proportionate except that either the Leader of a political group may decide to offer one of their Group's places to another Group or an Independent member) shall be determined by the Chair with the councillors being nominated by the respective Group Leaders.

The decision of the Cabinet will not be implemented until:

- The time period for call-in has expired and six members of the Policy and Performance Advisory Committee have not stated they are in favour of calling in the decision; or
- A Call-In Panel of the Policy and Performance Advisory Committee considers the matter and resolves not to intervene in the decision of Cabinet; or
- A Call-In Panel of the Policy and Performance Advisory Committee resolves to refer the matter back to Cabinet for further consideration and to take account of any recommendation of the Panel, in which case the Cabinet will reconsider the decision as soon as is reasonably practicable; or

- In the case of any question relating to the budget or policy framework, a Call-In Panel of the Policy and Performance Advisory Committee has reported to the meeting of the Council that will consider the budget or policy framework or any component part of it (if there is insufficient time for the matter to be referred back to the Cabinet).

Once a decision of the Cabinet has been referred to a Call-In Panel of the Policy and Performance Advisory Committee it shall not be subject to further consideration by a Call-In Panel or the Committee itself and shall not again be referred by any individual councillor.

## **Democratic Services**

For any further queries regarding this document or you require any further information please contact Democratic Services.

**Email:** [committees@lewes-eastbourne.gov.uk](mailto:committees@lewes-eastbourne.gov.uk)

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